



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		CHANDIDAS MAHAVIDYALAYA
Name of the head of the Institution		Ataur Rahaman
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09474488201
Mobile no.		9474614644
Registered Email		cmahavidyalaya1972@gmail.com
Alternate Email		subhasbabu73@gmail.com
Address		Vill Khujutipara, P.O. Khujutpara, P.S. Nanoor, Dist. Birbhum
City/Town		Bolpur
State/UT		West Bengal
Pincode		731215

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Subhas Singha Roy			
Phone no/Alternate Phone no.		08768088526			
Mobile no.		8768088526			
Registered Email		cmahavidyalaya1972@gmail.com			
Alternate Email		subhasbabu73@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://chandidasmahavidyalaya.ac.in/aqar.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.chandidasmahavidyalaya.ac.in/images/uploads/academic%20calendar%20017-18%20FINAL.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.95	2011	27-Mar-2011	26-Mar-2016
2	B	2.12	2016	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			19-Jul-2011		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
QUALITY SUSTENANCE	04-Jul-2017 2	23
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CHANDIDAS MAHAVIDYALAYA	YPC	GOV OF WB	2017 1	175000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) SOCIAL HARMONY, 2) Safe Use of Social Media, 3) Career Counselling Workshop, 4) Awareness generation

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ACADEMIC AUDIT	PROCESS INITIATED
SHIFT FROM CONVENTIONAL ENERGY TO GREEN ENERGY	Deptt of Electricity was approached and assured another kv solar panel

UP GRADATION OF SCIENCE LAB	UNDER PROCESS				
VIBRANCY OF MENTORING SYSTEM	NEW MENTORING SYSTEM INTRODUCED				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Name of Statutory Body</td> <td style="text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">GOVERNING BODY</td> <td style="text-align: center;">24-Jan-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY	24-Jan-2019
Name of Statutory Body	Meeting Date				
GOVERNING BODY	24-Jan-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	08-Sep-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	17-Feb-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	LIBRARY MANAGEMENT SYSTEM, ONLINE ADMISSION PORTAL ONLINE PAYMENT SYSTEM SMS GATEWAY COMPUTERIZED ACCOUNTING				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

DEPARTMENTS MEET PRIOR TO THE NEW SESSION. SYLLABUS DISTRIBUTED AMONG THE FACULTIES. SUBJECT APTITUDE TEST TAKEN FOR CLASSIFICATION OF STUDENTS AND PREPARATION OF TEACHING PLAN. MODULES ARE PREPARED. REGULAR EVALUATION DONE. INTERNAL TEST CENTRALLY TAKEN. RESULTS ANALYSED AND DISCUSSED IN PROPER FORUM. POOR STUDENTS ARE TAKEN CARE OF. CAREER COUNSELLING ALSO TIME TO TIME TAKEN. PARENTS-TEACHERS MEETING ORGANIZED.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	01/07/2017
BSc	Nil	01/07/2017
BCom	Nil	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
DURING EXAM FEEDBACK FROM THE STUDENTS TAKEN. BASICALLY FEEDBACK TAKEN ON TEACHING-LEARNING PROCESS. AFTER RECEIVING FEEDBACK FROM THE STUDENTS IQAC ANALYSE THE FEEDBACK. THE ANALYSIS THEN GIVEN TO THE PRINCIPAL FOR FURTHER ACTION. NORMALLY PRINCIPAL GIVES DUE CONSIDERATION AND COMMUNICATES WITH THE CONCERNED TEACHER FOR FURTHER IMPROVEMENT IF IT IS INDICATED IN THE REPORT. OTHERWISE CONCERNED TEACHER

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	1205	1503	1163
BSc	Nil	277	105	40
BCom	Nil	189	3	2

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1205	Nil	32	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	27	10	5	3	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We introduced the mentoring system in 2016 keeping the crises students face in mind. Nowadays students in the teen age face innumerable crisis in life which hamper their academic and professional aspiration. IQAC resolved in 2016 that mentoring system should be introduced to help the students overcome their different crisis- like emotional, socio-cultural, academic and professional. We continue the mentoring system for the Honours students. All the Honours students are divided among groups and each group of students is placed under one faculty. Students are informed about their mentor. On regular basis mentor discusses with them various issues and try to sort out and find an amicable solution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3026	32	95

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	20	6	Nil	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BASEM1	1st	30/01/2018	28/03/2018
BSc	BSCSEM1	1st	30/01/2018	26/03/2018
BCom	BCOM1	1st	30/01/2018	30/03/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mapping students progress is the sole criteria of the successful teaching-learning. in this regard institution adopts continuous evaluation system starting from subject aptitude test to internal test.Regular class test, project writing, excursion, subject quiz, students seminar are implemented to gauge the performance of the students. Test result is discussed and analysed and students are informed accordingly. Remedial measures are taken to address the problem, if found.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before beginning of the session, Academic Calendar is prepared after wide consultation with the faculties, college authority and IQAC. Class days, Exam dates, seminar schedule, study tours are detailed in the academic calendar including holiday lists.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://chandidasmahavidyalaya.ac.in/results.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Part-3	BA	Nil	302	163	54
Part-3	BSc	Nil	11	6	54
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.chandidasmahavidyalaya.ac.in/ssr.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2	ICHR	346000	166552
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	00
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	NA	NA	NA	01/07/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	2	00
National	History	1	00
National	Library Science	1	5.5
International	Chemistry	1	1.81

International	Zoology	1	3.65
National	Bengali	2	00
International	Geography	1	00
National	History	2	00
International	Political Science	1	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2018	0	00	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2018	Null	Null	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Null	Null	Null	1
Presented papers	3	5	Null	Null
Resource persons	Null	Null	Null	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation Programmes	NSS, NCC	3	300
Blood Donation	NSS, NCC	3	300

Normal Camps	NSS	5	200
Special Camps	NSS	2	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Camp	National	NCC	1
University Camp	University	NSS	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	District NSS Meet	Youth Competition	1	2
NSS	District NSS Meet	Cultural Meet	1	5
NSS	NSS, NCC	Dengue Prevention	3	300
NCC	NCC, NSS	Swachh Bharat	3	300
NCC	NCC, NSS	Awareness Generation	3	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
420067	420067

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
COHA	Partially	16.11.9	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
CD & Video	86	21016	Nil	Nil	86	21016
Text Books	22166	5599000	449	134700	22615	5733700
Reference Books	243	219700	30	22000	273	241700
e-Books	97000	5000	Nil	Nil	97000	5000
Journals	16	19840	Nil	Nil	16	19840
e-Journals	6000	5000	Nil	Nil	6000	5000
Digital Database	1	30000	Nil	Nil	1	30000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	38	2	19	2	1	3	3	5	2
Added	2	1	1	2	0	8	10	1	3
Total	40	3	20	4	1	11	13	6	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
720000	721686	300000	301474

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Subcommittees are formed for different purposes like building committee, academic subcommittee, finance committee, purchase committee, library subcommittee. Meeting of these committees are duly held and resolution of the meetings are conveyed to the authority. Authority gives due importance to these committee resolution. Regarding ICT maintenance, a reputed organization is entrusted to supervise the proper functioning. Sports ground is there. Annual sports and games are held regularly. If the concerned teacher approaches with any academic requirement including laboratory facilities, proper care is given. Students demand of academic and extracurricular activities are met. Besides, college provides safe drinking water facility, extracurricular facility, common rooms, games room, reading room etc.

<http://www.chandidasmahavidyalaya.ac.in/images/uploads/New20%Sub-committee-2017-18-converted.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREE SHIP	41	17600
Financial Support from Other Sources			
a) National	WEST BENGAL STATE	1304	10752150

	SCHOLARSHIP		
b)International	SITARAM JINDAL	6	36000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL	23/11/2017	47	DEPT OF ENGLISH
MENTORING	18/12/2017	23	DEPT. PF HISTORY
MENTORING	12/12/2017	10	DEPT OF POL. SC
REMEDIAL	04/09/2017	14	DEPT. OF POL. SC.
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CAREER COUNSELLING	88	189	35	19
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	36	GEN	BA GEN	UNIVERSITY	PG
2017	4	HONS	MATHEMATICS	UNIVERSITY	PG
2017	2	HONS	PHILOSOPHY	UNIVERSITY	PG

2017	11	HONS	GEOGRAPHY	UNIVERSITY	PG
2017	2	HONS	POL. SC	UNIVERSITY	PG
2017	9	HONS	ENGLISH	UNIVERSITY	PG
2017	23	HONS	BENGALI	UNIVERSITY	PG
2017	5	HONS	SANSKRIT	UNIVERSITY	PG
2017	12	HONS	HISTORY	UNIVERSITY	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER COLLEGE YPC	DISTRICT LEVEL	352
ANNUAL SPORTS AND GAMES	INSTITUTIONAL LEVEL	257
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students body is formed on the basis of secret ballot at the stipulated date and time. college organize the election with the help of local Subdivisional officer. Nominations are filed according to the established rule of the institution and under the guidance of the university. After the election, office bearers are selected among the elected members. Principal is the President of the Students Union. General Secretary is taken as member of various committees like Academic Subcommittee, Governing Body, the highest decision body of the institution and various other bodies. Their suggestions and demands are duly taken care of.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

710

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Generally annual meeting is convened. Former students participate in the meeting and put forward their suggestion before the authority. Their suggestions are duly taken care of.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution believes in democratic ethos while conducting its activities and decision making process. Structure of college authority reflects the democratic values. Governing Body, the highest decision making body, is comprised by the elected members from the institutional teaching, non-teaching and students. Teachers have their own body to share views , non-teaching council is for and by the non-teaching staff. Students have their own body to express their views before the college authority. Several committees are formed to assist the college authority in the joint council meeting. 1

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online admission system and counselling introduced
Library, ICT and Physical Infrastructure / Instrumentation	Library management system introduced, orientation programme by the librarian how to use the library materials and e-resources
Research and Development	Research promotion cell to encourage the faculty members. Allowing the faculty members to participate and present papers in seminars.
Examination and Evaluation	continuous assessment and review by the department.
Teaching and Learning	Orientation of the students to syllabus, classification of the students, ICT method followed, Continuous test, external expert invited, students seminar, internal test.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	All accounts and financial transaction are kept and performed through computerized management system

Student Admission and Support

All activities related to Admission performed online. Financial support through various government aid and assistance done.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	00	00	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Social Surfing	Social Surfing	07/09/2017	07/09/2017	30	12
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/11/2017	30/11/2017	21
Orientation Course	1	01/09/2017	22/09/2017	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Thrift Fund and other govt welfare schemes	Thrift Fund and other govt welfare schemes	Full free, half free, grants, scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution on regular basis conducts audit by the government appointed auditors. Internal mechanism is in vogue for internal checking of financial transactions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Exchange of views, academic infrastructure, attendance, progress.Regular meeting with the parents on the academic and infrastructural facilities is done. Exchange of opinion is made. Students

6.5.3 – Development programmes for support staff (at least three)

Workshop on how to use software

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Installed solar power, b) ICT based teaching increased, c) Applied for more Transport facility

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Career Counselling	06/09/2017	09/02/2018	09/02/2018	82
2017	Human Rights	06/09/2017	27/02/2018	27/02/2018	245
2017	Parent Teacher Meeting	15/07/2017	12/12/2017	05/06/2018	99

2017	Green and Clean Campus	15/07/2017	08/08/2017	08/08/2017	154
2017	Higher Education Opportunity in Europe	15/07/2017	08/08/2018	08/08/2018	74
2017	Safe Use of Social Media	15/07/2017	07/09/2017	07/09/2017	255
2017	AIDS Awareness Programme	06/09/2017	01/12/2017	01/12/2017	48
2017	Social Harmony and Nationalism	06/09/2017	04/12/2017	04/12/2017	250
2017	Photography as an Art and Profession	06/09/2017	12/12/2017	12/12/2017	80
2017	District Intercollege YPC	15/07/2017	29/08/2017	30/08/2017	300
2017	Observation of Republic Day	06/09/2017	26/01/2018	26/01/2018	350
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	01/07/2017	30/06/2018	105	96
BSc	01/07/2017	30/06/2018	12	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
50

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Social Harmony	04/12/2017	04/12/2017	250
Human Rights	27/02/2018	27/02/2018	245
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green campus through plantation, Clean campus, Plastic free zone, Solar energy installation and chemical waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Introduction of inter-department cultural competition and Inviting External Expert for more Academic Enrichment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.chandidasmahavidyalaya.ac.in/bestpractice.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institution thrives to promote scientific awareness and humane values in the rural area through injecting eternal values like religious tolerance, human rights, gender equity, development of professional skill through computer literacy and various kinds of awareness generation programmes.

Provide the weblink of the institution

<http://www.chandidasmahavidyalaya.ac.in.index/php>

8.Future Plans of Actions for Next Academic Year

1) Introduction of PG as rural students face problems to travel for pursuing higher education after graduation 2) Skill Enhancement Courses for employment opportunity 3) Upgradation of playing field